

# LLANHARRY COMMUNITY COUNCIL

MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY, 12<sup>TH</sup>  
OCTOBER 2016 AT 7.15 P.M. AT THE AMBULANCE HALL, BIRCHGROVE, LLANHARRY

PRESENT: COUNCILLORS W OWEN (CHAIRMAN); I CLARIDGE; (MRS) P CLARIDGE;  
(MRS) J DILWORTH; D SNOOK; M THOMAS AND MRS G LEWIS (CLERK).

## 1. ELECTION OF MEMBER TO PRESIDE IN THE ABSENCE OF THE CHAIRMAN AND VICE-CHAIRMAN

The Chairman was present.

## 2. APOLOGIES FOR ABSENCE

Councillor (Mrs) Stephens – accepted;  
Councillor Stephens – accepted;  
Councillor Williams – accepted.

## 3. DISCLOSURE OF INTERESTS

Councillor (Mrs) Dilworth declared an interest in Matters Arising, 9.4, Condition of Alleyways - householder is a family member.  
Councillor I Claridge declared an interest in item 11, Correspondence from Mr E Pring, who is a family member.

## 4. REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

No members of the public were in attendance.

## 5. COMMUNITY POLICING

PCSO Jones informed the Clerk that he was now covering Llanharry instead of PCSO Butler and sent his apologies that he could not attend the meeting.

### 4.1 Crime report:

Burglary – 2 recorded crimes;  
Criminal Damage – 2 recorded crimes;

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Theft – 4 recorded crimes.

There were also 3 reported instances of anti- social behaviour.

Speeding Operations on Red Hill resulted in average reported speed of 28mph in the 30mph zone and 36mph in the 40mph zone.

Parking is continued to be monitored and appropriate action taken regarding any vehicles seen parked inappropriately.

Parking issues are being monitored at Addison Avenue & Aelfryn around school times.

Operation Bang preparations are being carried out throughout Rhondda Cynon Taff.

#### 4.2 PACT

PACT Priorities: (1) Speeding; (2) Parking.

Councillor (Mrs) Claridge reported discussing with PCSO Jones the possibility of closing the road to the front of Ty Isaf during the Christmas event. The Clerk was asked to contact RCTCBC about this. Councillor (Mrs) Claridge stated that the Police would be attending the event and could open access as necessary for residents of Ty Isaf and Appletree Close.

The next PACT meeting is to be held on Sunday 20<sup>th</sup> November 2016, 2pm at the Ambulance Hall, Birchgrove, Llanharry.

#### 4.3 Parking

Awaiting feedback from Tony Pearce of RCTCBC, Transport section on 1<sup>st</sup> September on the parking restrictions around the Bear area.

### 6. CONSIDERATION AND APPROVAL OF ACCOUNTS FOR PAYMENT

#### 6.1 Payment of Accounts

**Resolved:** To make payment of all accounts presented, as per the list attached to the minutes.

#### 6.2 Bank Reconciliation

**Resolved:** to accept the bank reconciliation for September

#### 6.3 GFSEP16/MASEP16/BESSEP16

**Resolved:** to accept the GF Sheet, Budget Estimates and Monthly Expenditure Sheet for September.

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6.4. Bank Statements

Original bank statements were available to members for perusal.

7. EXAMINATION AND CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Monthly Meeting held on the 7<sup>th</sup> September were confirmed.

8. SIGNATURE OF MINUTES OF PREVIOUS MEETINGS

The minutes of the Monthly meeting were duly signed by the Chairman.

9. MATTERS ARISING

9.1 Playing Field/AFC Matters

Play Area - The Clerk confirmed that the arm of the cantilever swing and the mesh surfacing has been installed.

AFC - The Clerk confirmed that fixture lists have been received from Llanharry AFC. Complaints have been received from residents regarding the foul language of the footballers on a Saturday afternoon during matches. The Clerk was asked to write to Llanharry AFC about this and the amount of litter left by players after matches. She was also asked to inquire when the barriers are to be replaced after removal for repair.

Playing Field

Councillor Claridge reported that he had contacted RCTCBC to ask them to insure the Fireworks Event which is to be held at the end of the month. He was then directed to the Insurance Department who categorically stated that they could only insure events that were organised by themselves they could not insure ANY events organised by third parties.

**Resolved:** no event make take place on the community council’s property without physical evidence of insurance being in place. Verbal assurances are not sufficient.

Members also commented on the fact that the trolleys from Spar are left in front of the railings at the entrance to the playing field and what an eyesore they are. The Clerk was asked to write to the Manager of Spar asking him to find a solution to this problem.

Junior Football Team

Members asked whether this team was affiliated to the South Wales Football Association, whether the team has adequate insurance and whether all the adults involved had been Police checked. Members decided to ask Councillor Stephens about this at the next meeting.

9.2 Matters at Tylagarw

Tylagarw Sign – pending;

PROW – Tylagarw to Brynsadler – awaiting an update from Councillor Stephens;

Traffic Calming – further survey on what further measures if any can be implemented – awaiting an update from Councillor Stephens.

9.3 Ambulance Hall

The Clerk reported that the electrical supply has now been installed.

**Councillor (Mrs.) Dilworth declared an interest in the following item:**

9.4 Condition of the Alleyways in Llanharry

A reply has been received from Corporate Estates regarding this issue and which implies that the responsibility for the boundary is that of the householder. Councillor (Mrs.) Dilworth was asked to seek further information from the householders (Mr. & Mrs. Matthews) as to what is written into their deeds regarding the boundary.

9.5 Consideration of whether to apply for outline planning permission for the land either side of Laureldene allotments

The Clerk confirmed that the applications are ready for submission and she is just awaiting receipt of them before drawing up the payments.

9.6 Current position of the purchase of land to extend the Cemetery

The Chairman and Vice-Chairman have both signed for the land and the payment is now to be processed.

9.7 Consideration of the possible adoption of the grass verge outside the ambulance hall

To be kept on the agenda.

9.8 Canopies for Ty Isaf Shops

The Chairman reported that the cost of canopies would be more expensive as the installation was not as straight forward as first thought and will involve the installation of an aluminium beam to support the canopies. The Clerk observed that as the work appears to be more invasive that the approval of RCT Homes is sought before an order is placed. A revised estimate of cost is as yet unavailable. Members agreed that RCT Homes should be informed of the plans to regenerate the Ty Isaf area.

10. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES AND COMMITTEES

No reports.

11. CORRESPONDENCE

**Resolved:** to note the following correspondence:

Glasdon – brochure.

Vale of Glamorgan Council – Local Development Plan 2011-2026: Matters Arising Changes and Draft Affordable Housing and Planning Obligations Supplementary Planning Guidance Consultation.

Llanhari Primary School – Letter of thanks for grant.

Boundary Commission for Wales – The 2018 review of Parliamentary Constituencies in Wales initial proposals.

Parochial Church Council

Permission to carry out work to the Church with access via the churchyard;

**Councillor Claridge declared an interest in the following item:**

Mr E Pring – Weed killing around churchyard

Reply from C D Liley

Additional information from RCTCBC

Members asked the Clerk to inform Mr Pring that after investigating the matter and taking advice from RCTCBC, they do not believe that the Grounds Maintenance Contractor is responsible for any damage to his plants.

Interlink – Community Line, publication.

ICCM – Financial Statement for the year ended 31 March 2016 & AGM 2016.

Independent Remuneration Panel for Wales – Draft Annual Report 2017/2018.

Welsh Government – Update on Local Government Reform.

One Voice Wales

Module 14, Equality and Diversity Training, Bridgend Town Council, Monday 24<sup>th</sup> October;

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Wellbeing of Future Generations Act 2015 Training, Council Office, Bedwas, Tuesday 11<sup>th</sup> October.  
Land Transaction Tax and Anti-avoidance of Devolved Taxes (Wales) Bill.

Planning Aid Wales – Planning4communities.

SLCC

Wales Local Government Reform;  
Advertising the Members Acceptance of the amendment of the code of conduct (July) 2016.

Mrs S Apperley – Cutting back of the Yew tree at the Churchyard. It was decided to consider this matter at the site meeting to be held on Wednesday, 19<sup>th</sup> October.

RCTCBC – Rhondda Cynon Taff Local Access Forum.

Llanharan Mini Rugby Section – Gemma Jones – email of thanks for grant.

12. PLANNING

**Resolved:** to note the following:

12.1 Planning lists 8<sup>th</sup> August – 2<sup>nd</sup> September.

12.2 Planning Correspondence

16/1021/10 - Plot 1, Travellers Site, UnNamed Road (Off Llanharry Road) Llanharry, Pontyclun, CF72 9LW

16/1015/10 - 19 Heol Ysgawen, Llanharry, Pontyclun, CF72 9GD

16/0753/10 - Llanhari Chapel Site, Addison Avenue, Llanharry, Pontyclun, CF72 9LQ.  
Members asked the Clerk to forward their objections to the application to RCTCBC, Planning Department.

13. APPROVAL AND ACCEPTANCE OF THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016

**Resolved:** to approve and accept the Annual Return for the year ended 31 March 2016.

14. CONSIDERATION OF ISSUES ARISING REPORT FOR THE AUDIT FOR THE YEAR ENDED 31 MARCH 2016

Members noted the Issues Arising Report and stated that Financial Regulations have already been updated and adopted.

**Resolved:** to note the issues raised regarding the Budget.

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15. CONSIDERATION OF THE GROUNDS MAINTENANCE CONTRACT

It was agreed to defer this matter until the next meeting.

16. CONSIDERATION OF THE TRANSFER OF FUNDS FROM TYLAGARW PLAY AREA ACCOUNT

**Resolved:** to transfer funds to pay for Christmas lighting for Tylagarw and canopies for Ty Isaf (subject to updated estimate being agreed).

17. CONSIDERATION OF THE PURCHASE OF PLANTERS FOR TY ISAF

It was resolved to consider this matter at a site meeting to be held on Wednesday 19<sup>th</sup> October at 6p.m.

18. CONSIDERATION OF AMBULANCE HALL GARAGE ROOF & AMBULANCE HALL ROOF

Ambulance Hall Roof.

A visual survey has been carried out of the roof, which is leaking, and it appears that all the sheets are intact but that a number of fixings need to be replaced and all need to be coated with sealant. Members agreed that quotations for this work are sought for the next meeting.

Ambulance Hall Garage Roof.

When installing the electrical supply to the garage it has been discovered that the roof timbers are rotten and the sheeting needs to be replaced. Members agreed that quotations for this work are sought for the next meeting.

19. DATE TO CARRY OUT THE RISK ASSESSMENT

It was arranged that the Chairman, Vice Chairman and Clerk carry out the Risk Assessment on 18<sup>th</sup> October.

20. CONSIDERATION OF THE PURCHASE OF ADDITIONAL CHRISTMAS LIGHTING

**Resolved:** to purchase a Christmas tree for outside Tylagarw Community from Festive Lighting.

**Resolved:** to purchase lighting for the trees alongside the river in Tylagarw from Centregreat.

**Resolved** to hire 5 solar powered Christmas trees for Ty Isaf and 10 half trees for lighting columns from Plantscape.

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21. CONSIDERATION OF THE CUTTING OF THE LAUREL BUSHES AT THE CHURCHYARD

A request has been received from Mrs. A Wintle to really cut back the laurel bushes in front of the church. It was decided to arrange a site visit on Wednesday, 19<sup>th</sup> October.

22. CONFIRMATION OF THE DATE OF THE NEXT MEETING OF THE COUNCIL

**Resolved:** the date of the next ordinary meeting was confirmed as Wednesday 9<sup>th</sup> November 2016.

The meeting closed at 9.14 p.m.

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SIGNED.....CHAIRMAN

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